

Eastham Affordable Housing Trust Meeting May 20, 2021 11 am  
Remote Participation via Web/Home

In attendance: Carolyn McPherson, Aimee Eckman, Karen Burns  
Staff: Paul Lagg

Guests: Karen Sunnaarborg, Kim Bourgea, Linda Culhane

Karen Burns made a motion to approve the meeting minutes of March 18, 2021, Aimee seconded, 3/0 passed.

Discussion on processing requests for development loans under Rental Expansion for support of ADUs. Kim was asked if HECH could manage this program, similar to the CBDG or HELP programs they currently run. A motion was made to approve a one-time request for rental expansion, administered by HECH. It was moved by Aimee to direct Paul to draft and Carolyn to execute an amendment to the current contract with HECH for a one time rental expansion program as a pilot up to \$25,000. It was agreed to direct the resident to apply for this program with HECH. HECH would then evaluate the application and make a recommendation to the AHT. HECH working with Paul will develop a contract with the applicant for AHT review and approval. It was agreed that the applicant must follow the Town ADU Bylaw and the affordability guidelines for program support. Aimee so moved the motion, Karen seconded, 3/0 approve.

Karen Sunnaarborg presented a draft of the Housing Production Plan. The EAHT members will read and comment on the plan, send comments to Paul by next week, Karen will make any possible changes. Carolyn and Paul will determine if the plan needs to be reviewed by the Trust before the plan goes before the next planning board meeting set for July 21, 2021. After that review, there will be a public meeting for resident comments, most likely in conjunction with a Select Board meeting.

No further discussion was made on the potential recommendation to Select Board/Finance Committee to establish designated amounts of revenue to affordable housing.

Authorized invoice payments to HECH of \$13,700. Aimee made a motion to pay invoices, Karen seconded, 3/0 approved.

Meeting adjourned at 1pm, Aimee made a motion, Karen seconded. 3/0 approve

Respectfully submitted.

Karen Burns  
Secretary